

ToWe Project - Time Sheet

Project:	2015-1-UK01-KA201-013431
Institution:	Suara Serveis – Escola Bressol Mas Balmanya
Period:	1 st July 2016 to the 31 th October 2016
Name of the employee	M ^a Jose Riella Barragan
Category of Staff	practitioner

Date	Activity – Intellectual Output	Hour
01/09/2016	Work and discussing with all the team about the meaning of the word wellbeing I.O 3	1 h
05/09/2016	Meal Time: make decisions with the team about breakfast time and lunch time: working children autonomi, distribution (tables, glasses,) I.O 5	5 h
07/09/2016	Children´s voice and expression : make decisions with the team about the attitude of the practitioner during the conflict of children, tone of practitioner Voice... I.O 4	5 h
12/09/2016	Meeting of coordinators to raise work about: I.O 4 (30') I.O 5 (30')	1 h
14/09/2016	Writing the decisions taken in the work done with the team on meal time. I.O 5	1 h

19/09/2016	Meal Time: watch video and make decisions with the team about lunch time: working children autonomi, distribution (tables, glasses, forks, dishes, ...) I.O 5	2 h
26/09/2016	Work and discussing with all the team about how can we assess the different aspects we decided to observe the attitude of the educator to children (with the document created) I.O 4	1h
3/10/2016	Meal Time: watching video (30/9/2016) and share the decisions with the team about lunch time. I.O 5	2 h
04/10/2016	Read and think about how we can work I.O 6	2 h
10/10/2016	Meal Time: watching video about breakfast and and make decisions with the team about how to work in the same way I.O 5	2h
24/10/2016	Work with the team discussing about the results of our analysis of the information about tone of practitioner and actions we do with the children asking permission. IO4	1 h
	Total hours	23
7 ½ hours = 1 day	Total days	3.0666

Date	25.10.2016	Signature (employee)	
Date		Signature (employer)	


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Name of the employee	Mireia Miralpeix Anglerill
Category of Staff	Leader

Date	Activity – Intellectual Output	Hour
06/07/2016	preparation videos to work on the role of the adult in meal times (lunch and breakfast) I.O 5	2h
12/07/2016	preparation videos to work on the role of the adult in front of conflicts between children I.O 4	1 h
01/09/2016	Work and discussing with all the team about the meaning of the word wellbeing I.O 3	1 h
05/09/2016	Meal Time: make decisions with the team about breakfast time and lunch time: working children autonomi, distribution (tables, glasses,) I.O 5	5 h
07/09/2016	Children’s voice and expression : make decisions with the team about the attitude of the practitioner during the conflict of children, tone of practitioner Voice...	5 h

	I.O 4	
12/09/2016	Meeting of coordinators to raise work about: I.O 4 (30') I.O 5 (30')	1 h
14/09/2016	Recording and edition of the vídeo about lunch time to analyze how the changes are going I.O 5	1h
19/09/2016	Meal Time: watch video and make decisions with the team about lunch time: working children autonomi, distribution (tables, glasses, forks, dishes, ...) I.O 5	2 h
26/09/2016	Work and discussing with all the team about how we can assess the different aspects we decided to observe the attitude of the educator to children. I.O 4	1h
30/09/2016	Recording and edition of the vídeo about lunch time to analyze how the changes are going I.O 5	1h
3/10/2016	Meal Time: watching vídeo (30/9/2016) and share the decisions with the team about lunch time. I.O5	2 h
30/09/2016	Recordin and edition of the vídeo about breakfast time to analyze how the changes are going I.O 5	1h

10/10/2016	Meal Time: watching video about breakfast and and make decisions with the team about how to work in the same way I.O5	2h
24/10/2016	Work with the team discussing about the results of our analysis of the information about tone of practitioner and actions we do with the children asking permission. IO4	1 h
	Total hours	26
7 ½ hours = 1 day	Total days	3.4666

Date	25/10/2016	Signature (employee)	
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Institution:	Suara Serveis – Escola Bressol Mas Balmanya
Period:	1 st July 2016 to the 31 th October 2016
Name of the employee	M ^a Àngels Domènech Pou
Category of Staff	Practitioner

Date	Activity – Intellectual Output	Hour
01/09/2016	Work and discussing with all the team about the meaning of the word wellbeing I.O 3	1 h
01/09/2016	Preparation of the content of children’s voice to work with the team next week I.O 4	2 h
05/09/2016	Meal Time: make decisions with the team about breakfast time and lunch time: working children autonomy, distribution (tables, glasses,) I.O 5	5 h
07/09/2016	Children’s voice and expression : make decisions with the team about the attitude of the practitioner during the conflict of children, tone of practitioner Voice... I.O 4	5 h
12/09/2016	Meeting of coordinators to raise work about: I.O 4 (30’)I.O 5 (30’)	1 h

14/09/2016	<p>Writing the decisions taken in the work done with the team on children's voice and expression.</p> <p>IO4</p>	1 h
19/09/2016	<p>Meal Time: watch video and make decisions with the team about lunch time: working children autonomy, distribution (tables, glasses, forks, dishes, ...)</p> <p>IO5</p>	2 h
21/09/2016	<p>Create a document that allows us to assess the indicators of the attitude of respect towards the adult to child (to work with the team in next meeting)</p> <p>IO4</p>	2h
26/09/2016	<p>Work and discussing with all the team about how can we assess the different aspects we decided to observe the attitude of the educator to children (with the document created)</p> <p>IO4</p>	1h
3/10/2016	<p>Meal Time: watching video (30/9/2016) and share the decisions with the team about lunch time.</p> <p>IO5</p>	2 h
10/10/2016	<p>Meal Time: watching video about breakfast and make decisions with the team about how to work in the same way</p> <p>IO5</p>	2h
11/10/2016	<p>Analysis of the information about tone of practitioner Voice, collected for each practitioner in the previous week.</p> <p>IO4</p>	1,5 h

18/10/2016	Analysis of the information about how verbalize actions we do with the children asking permission, collected for each practitioner in the previous week. IO4	1,5 h
21/10/2016	Create a document that allows us to assess the indicators of the attitude of respect towards the adult to child (to work with the team in next meeting) IO4	0.5 h
24/10/2016	Work with the team discussing about the results of our analysis of the information about tone of practitioner and actions we do with the children asking permission. IO4	1 h
	Total hours	28.5
7 ½ hours = 1 day	Total days	3.8

Date	25.10.2016	Signature (employee)	
Date		Signature (employer)	