

Name of the Institution:	University of Stavanger
Reporting period:	August 2016 - October 2016

Overview of Expenditure

Budget Items	Flat Rate	Expenditure Incurred	Expenditure Claiming	Total in Euros
Project Management	250	0	1000	1000
Transnational Meetings	575	0	0	0
Intellectual Outputs	241	0	3133	3133
Multiplier Events	100	0	0	0
Training Activities-Travel	275	0	0	0
Training Activities-Individual Support	500	0	290,0552486	290,0552486
Exceptional Costs		0	0	0
				4423,055249

Budget Items	Flat Rate	Expenditure Incurred	Expenditure Claiming	Total in Euros
Project Management	250		1000	1000
Transnational Meetings -M1	575	0	0	0
Transnational Meetings -M2	575	0	0	0
Transnational Meetings -M3	575	0	0	0
Transnational Meetings -M4	575	0	0	0
Intellectual Output 1	241		0	0
Intellectual Output 2	241		241	241
Intellectual Output 3	241		964	964
Intellectual Output 4	241		241	241
Intellectual Output 5	241		482	482
Intellectual Output 6	241		0	0
Intellectual Output 7	241		1205	1205
Multiplier Event E1	100		0	0
Multiplier Event E2	100		0	0
Multiplier Event E3	100		0	0
Multiplier Event E4	100		0	0
Training Activities-C1-Travel	275	0	0	0
Training Activities-C1-Individual Support	500	0	0	0
Training Activities-C2-Travel	275	0	0	0
Training Activities-C2-Individual Support	500	0	0	290
Exceptional Costs				

ToWe Project Management Costs (1.1)

Project Management		Months Claiming	Total
Flat Rate	250	4	1000

ToWe Transnational meeting cost (1.2)

M1

Name	Flat Rate	Expenditure Incurred	Expenditure Claiming	Total in Euros
	575			0
	575			0
		0	0	0

M2

Name	Flat Rate	Expenditure Incurred	Expenditure Claiming	Total in Euros
	575	0	0	0
	575	0	0	0
		0	0	0

M3

Name	Flat Rate	Expenditure Incurred	Expenditure Claiming	Total in Euros
	575	0	0	0
	575	0	0	0
		0	0	0

M4

Name	Flat Rate	Expenditure Incurred	Expenditure Claiming	Total in Euros
	575	0	0	0
	575	0	0	0
		0	0	0

ToWe Intellectual Output Costs (1.3)

IO1

Teacher/Trainers/Researcher	Flat Rate	Number of Days	Total in Euros
	241	0	0
	241	0	0
	241	0	0
	241	0	0
	241	0	0
			0

IO2

Teacher/Trainers/Researcher	Flat Rate	Number of Days	Total in Euros
Monika Röthle	241	1	241
	241	0	0
	241	0	0
	241	0	0
	241	0	0
			241

IO3

Teacher/Trainers/Researcher	Flat Rate	Number of Days	Total in Euros
Monika Röthle	241	4	964
	241	0	0
	241	0	0
	241	0	0
	241	0	0
			964

IO4

Teacher/Trainers/Researcher	Flat Rate	Number of Days	Total in Euros
Monika Röthle	241	1	241
	241	0	0
	241	0	0
	241	0	0
	241	0	0
			241

IO5

Teacher/Trainers/Researcher	Flat Rate	Number of Days	Total in Euros
Monika Röthle	241	2	482
	241	0	0
	241	0	0
	241	0	0
	241	0	0
			482

IO6

Teacher/Trainers/Researcher	Flat Rate	Number of Days	Total in Euros
	241	0	0
	241	0	0
	241	0	0
	241	0	0
	241	0	0
			0

IO7

Teacher/Trainers/Researcher	Flat Rate	Number of Days	Total in Euros
Lars Yngve Rosell	241	5	1205
	241	0	0
	241	0	0
	241	0	0
	241	0	0
			1205

IOs
IO1
IO2
IO3
IO4
IO5
IO6
IO7

ToWe Multiplier Costs (1.4)

E1 - International Trainers' Workshop	Flat Rate	International-Number of Delegates	Actual-International-Number of Delegates	Total	Flat Rate	Local-Number of Delegates	Actual-Local Total	Total in Euros
Kingston University	200		15	0	0	100	85	0
								0

E2 -Local Practitioner Workshop	Flat Rate	Local-Number of Delegates	Actual-Local-Number of Delegates	Total in Euros
Achieving For Children	100		50	0
				0

E3 -Local Practitioner Workshop	Flat Rate	Local-Number of Delegates	Actual-Local-Number of Delegates	Total in Euros
Sandnes Kommune	100		50	0
				0

E4 -Local Practitioner Workshop	Flat Rate	Local-Number of Delegates	Actual-Local-Number of Delegates	Total in Euros
University of Ramon Llull	100		50	0
				0

ToWe Training Activities - Travel (1.5.1)

C1 - Contextualisation of toddler wellbeing				
Participants	Flat Rate	Expenditure Incurred	Expenditure Claiming	Total in Euros
	275	0	0	0
	275	0	0	0
	275	0	0	0
	275	0	0	0
	275	0	0	0
		0		0

ToWe Training activities - Individual Support (1.5.2)

C1 - Contextualisation of toddler wellbeing					
Participants	Flat Rate	Expenditure Incurred	Expenditure Claiming	Number of Days	Total in Euros
	100	0	0	5	0
	100	0	0	5	0
	100	0	0	5	0
	100	0	0	5	0
	100	0	0	5	0
		0			0

C1 - Contextualisation of toddler wellbeing	Expenditure Incurred	Totals
Travel	0	0
Individual Support	0	0
	0	0

ToWe Training Activities - Travel (1.5.1)

C2 -Job Shadowing

Participants	Flat Rate	Expenditure Incurred	Expenditure Claiming	Total in Euros
	275	0		0
	275	0		0
	275	0	0	0
	275	0	0	0
	275	0	0	0
		0		0

ToWe Training activities - Individual Support (1.5.2)

C2 -Job Shadowing

Participants	Flat Rate	Expenditure Incurred	Expenditure Claiming	Number of Days	Total in Euros
	100	0	0	5	0
	100	0	0	5	0
	100	0	0	5	0
	100	0	0	5	0
	100	0	0	5	0
		0			0

C2 -Job Shadowing	Expenditure Incurred	Total
Travel	0	0
Individual Support	0	0
	0	0

C1
C2

ToWe Exceptional Costs
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	Grant	Total Expenditure	25% Contribution	Total EU Grant Claiming	Total in Euros
University of Stavanger	9180	387	96,68508287	290	387
University of Ramon Lull	8235		0	0	0
	17415		96,68508287		386,7403315

ToWe Project - Time Sheet 3

Project:	2015-1-UK01-KA201-013431
Institution:	University of Stavanger
Period:	1. 7. – 31. 10. 2016
Name of the employee	Monika Röthle
Category of Staff	Researcher, Teacher/Trainer

Date	Activity – Intellectual Output	Hour
19. – 20. 9. 2016	Review and updating of Wellbeing manual (delivering 2 pages of the Norwegian text that were missing) IO 3	15
28. 9. 2016	Preparing and presenting a lesson on <i>Toddlers' wellbeing</i> to staff in Sandvedhaugen barnehage (partner) IO 3	7,5
30. 9. 2016	Reviewing and improving the Norwegian version of <i>Toddlers' wellbeing</i> IO 3	7,5
10. 10. 2016	Preparing and presenting a lesson on Mealtimes to staff in Sandvedhaugen barnehage (partner) IO5	7,5
13. 10. 2016	Review and updating of Mealtimes Audit Tool (Norwegian version) IO5	7,5
26. 8. 2016 and 30. 9. 2016	Interview with Maria Gilje Torheim, discussions and proof reading of text to Website in Norwegian (Global information about the TOWE-project) IO2	7,5
20. 10. 2016	Reading and improving Children's voices and expressions (Norwegian version) IO4	7,5

7 ½ hours = 1 day	Total hours	60
	Total days	8

Date	Oct. 2016	Signature (employee)	Monica Zitha
Date	20/10-16	Signature (employer)	Buddy Gans

ToWe Project - Time Sheet 3

Project:	2015-1-UK01-KA201-013431
Institution:	University of Stavanger
Period 3:	3. 01.7. 2016 – 31.10. 2016
Name of the employee	Yngve Rosell
Category of Staff	Researcher, Teacher/Trainer

Date	Activity – Intellectual Output	Hour
22.-23.8 2016	07 Case Study Report, organize data	15
24.-25.8 2016	07 Case Study Report, preparation Interview guide 2	15
22.9. 2016	07 Case Study Report, preparation focus group interview	7,5
7 ½ hours = 1 day	hours Total	37,5
	days Total	5

Date	28.10.16	Signature (employee)	Yngve Rosell
Date	28/10-16	Signature (employer)	Rudy Grønned

ToWe Project – Project Management Record of Activities

Project:	2015-1-UK01-KA201-013431
Institution:	University of Stavanger
Period:	July 2016 – end of October 2016

Dates	Name	Activity	Cost if Appropriate
8. 8. 2016	Monika Röthle	Planning accommodation, making agreement with Stavanger Bed & Breakfast	
8. 8. – 20. 10. 2016	Monika Röthle	9 e-mails sent to partner Sandvedhaugen barnehage	
8. 8. – 20. 10. 2016	Monika Röthle	5 E-mails sent to project leader Helen Sutherland	
15. 8. – 26. 8. 2016	Monika Röthle & Yngve Rosell	Planning the schedule and program for the next meeting in January (hosted by UiS)	
26. 8. 2016	Monika Röthle & Yngve Rosell	Meeting about questions and content of Focus group 2	
26. 9. 2016	Monika Röthle	Meeting with project leaders at Sandvedhaugen barnehage	
29. 9. 2016	Monika Röthle	Sending a preliminary programme and practical information about the Stavanger meeting in January to all partners.	
14. – 24. 10. 2016	Monika Röthle & Yngve Rosell	Contact and development of agreement with Jessica Kingsley Publishers about our contribution to Supporting Toddlers' Wellbeing in Early Years Settings Strategies and Tools for Practitioners and Teachers <i>Edited by Helen Sutherland</i>	
24. – 27. 10. 2016	Monika Röthle	Interview about the TOWE-project with journalist from http://www.barnehage.no/ Which is a website for early years professionals. Proofreading of the text before publishing-	

October 2016

Monika Röthle

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Bergen, 30. oktober 2016

Universitetet i Stavanger
Institutt for barnehagelærerutdanning
v/ Monika Röhle

HONORAR FOR OVERSETTELSE AV DOKUMENT FRA KATALANSK TIL
NORSK, SOM AVTALT.

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