


ToWe Project - Time Sheet

Project:	2015-1-UK01-KA201-013431
Institution:	Kingston University
Period:	February – August 2017
Name of the employee	Nicole Lane
Category of Staff	Technician

Date	Activity – Intellectual Output	Hour
14/03/17	Added drop down report, changed styles, added event items and News items, other minor changes to content.	1
17/03/17	Changed news and events page on dev site, restructured	4
20/03/17	Updated the live site to mirror dev site	1
23/06/17	Added news item	0.5
	Total hours	6.5
7 ½ hours = 1 day	Total days	

Date	29/10/17	Signature (employee)	
Date	31/10/17	Signature (employer)	