**ToWe Project - Time Sheet**

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| Project: | **2015-1-UK01-KA201-013431** |
| Institution: | Suara Serveis – Escola Bressol Mas Balmanya |
| Period: | 1st September 2017 – February 2018 |
| Name of the employee | Mª Jose Riella Barragan |
| Category of Staff | practitioner |

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| **Date** | **Activity – Intellectual Output** | **Hour** |
| 07/11/2017 | Record and prepare a video of the environment of our school.  **I.O 3** | 2:00h |
| 13/11/2017 | Record a video and analyse the environment of our school and what is our intervention as a professionals to get a wellbeing environment.  **I.O 3** | 2:00h |
| 20/11/2017 | Record a video and analyse the environment of our school and what is our intervention as a professionals to get a wellbeing environment.  **I.O 3** | 2:00h |
| 21/11/2017 | Create material and strategies to work the richness of the Catalan language with children (riddles, poems, rolls ...).  **I.O 6** | 2:00h |
| 13/12/2017 | Recording a video of the children to analyze the language that they are using.  **I.O 6** | 2:00h |
| 08/01/2018 | Prepare what we want to say in the TOWE video about Wellbeing  **I.O3** | 1:00h |
| 08/01/2018 | Prepare what we want to say in the TOWE video about children’s voice  **I.O4** | 1:00h |
| 08/01/2018 | Prepare what we want to say in the TOWE video about meal times  **I.O5** | 1:00h |
| 08/01/2018 | Prepare what we want to say in the TOWE video about early languages  **I.O6** | 1:00h |
| 09/01/2018 | Redacting a document about our work and agreements taken in meal times  **I.O5** | 3:00h |
| 16/01/2018 | Redacting a document about our work and agreements taken in meal times  **I.O5** | 3:00h |
| 23/01/2018 | Redact two examples of **strategies** that we have used in wellbeing**.**  **I.O 3** | 1:00h |
| 23/01/2018 | Redact two examples of **strategies** that we have used in children’s voice**.**  **I.O 4** | 1:00h |
| 23/01/2018 | Redact two examples of **strategies** that we have used in meal times**.**  **I.O 5** | 1:00h |
| 23/01/2018 | Redact two examples of **strategies** that we have used in early languages**.**  **I.O 6** | 1:00h |
| 15/01/2018 | Record a video of actions that we have changed with the children with towe in WELLBEING.  **I.O 3** | 2:00h |
| 16/01/2018 | Record a video of actions that we have changed with the children with towe in CHILDREN’S VOICE.  **I.O 4** | 2:00h |
| 17/01/2018 | Record a video of actions that we have changed with the children with towe in MEAL TIMES.  **I.O 5** | 2:00h |
| 18/01/2018 | Record a video of actions that we have changed with the children with towe in EARLY LANGUAGES.  **I.O 6** | 2:00h |
| 18/01/2018 | We have invited families from the school to come and read a story in Russian and in angles to record them and be able to show them on to children and add to the video of promotion of towe.  **I.O 6** | 3:00h |
| 5/02/2018 | Discussion with all the team how can we work with the meal times with more children having lunch here.  **I.O4** | 2:00h |
| 13/02/2018 | Redacting a document about our work and agreements taken in wellbeing (practitioner attitude)  **I.O 3** | 3:00h |
| 15/02/2018 | Discussion with all the team about what we are improving with our own language.  **I.O 6** | 2:00h |
| 19/02/2018 | Redacting a document about our work and agreements taken in wellbeing (practitioner attitude)  **I.O 3** | 3:00h |
| 23/02/2018 | Prepare some photos and material to use to explain in Kingston workshop how we have been working with **wellbeing**  **I.O 3** | 1:00h |
| 23/02/2018 | Prepare some photos and material to use to explain in Kingston workshop how we have been working with **children’s voice**  **I.O4** | 1:00h |
| 26/02/2018 | Prepare some photos and material to use to explain in Kingston workshop how we have been working with **meal times**  **I.O 5** | 1:00h |
| 26/02/2018 | Prepare some photos and material to use to explain in Kingston workshop how we have been working with **early languages**  **I.O 6** | 1:00h |
|  | **Total hours** | **49 hours** |
| **7 ½ hours = 1 day** | **Total days** | **6.5333 days** |

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| Date | 26/02/2018 | Signature (employee) |  |
| Date |  | Signature (employer) |  |