


ToWe Project - Time Sheet

Project:	2015-1-UK01-KA201-013431
Institution:	Kingston University
Period:	September 2017 – February 2018
Name of the employee	Nicole Lane
Category of Staff	Technician

Date	Activity – Intellectual Output	Hour
30.10.17	Added new event item to website	1.00
20.11.17	Itineraries and new drop down section added to event item	0.5
5.1.18	Added and formatted new news item	0.5
	Total hours	2.00
7 ½ hours = 1 day	Total days	

Date	12/02/18	Signature (employee)	
Date	12/02/18	Signature (employer)	