ToWe Project - Time Sheet

Project:	2015-1-UK01-KA201-013431	
Institution:	FPCEE Blanquerna, Universitat Ramon Llull	
Period:	28 February 2018-31 August 2018	
Name of the employee	Cristina Corcoll	
Category of Staff	Category of Staff Researcher, Teacher/Trainer	

Date	Activity – Intellectual Output	Hour
1 March	Work on language correction of dissemination products (IO6)	15
5-9 March	Discussion to organise presentations (University, settings) to be done at Final Workshop (IO3, IO4,IO5, IO6)	30
5-9 March	Work on materials to be presented at the Final Workshop (IO6)	15
22-23 March	Coordination evaluation form (IO6)	7,5
March	Content analysis of practitioners' answers to Job Shadowing questionnaires (IO7)	60
25-29 June	Revision of website for materials of IO5 and IO6 missing or lacking translation (IO5, IO6)	30
2-5 July	Work on description of strategies implemented by settings and their translation into English and/or Catalan. (IO3, IO4, IO5, IO6)	45
1-13 July	Work on final documents and data to be sent to coordination: summary of impact on settings, financial documents. (IO5 and IO6)	15
	Total hours	217.5
7 ½ hours = 1 day	Total days	29

Date	19.07.2018	Signature (employee)	
Date	41.07.18	Signature (employer)	
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Project:	2015-1-UK01-KA201-013431	
Institution:	FPCEE Blanquerna, Universitat Ramon Llull	
Period:	28 February 2018-31 August 2018	
Name of the employee	Carme Flores	
Category of Staff	Researcher, Teacher/Trainer	

Date	Activity – Intellectual Output	Hour
1-2 March	Discussion to organise presentations (University, settings) to be done at Final Workshop (IO3, IO4,IO5, IO6)	15
5-10 March	Preparation of materials for Final Workshop: presentation, visual resources, discussion points (IO6, IO7).	45
12-16 March	Transnational Meeting (IO6).	15
	Final workshop: Training practitioners (IO6).	15
	Setting visits (IO6)	7,5
16-20 April	Analysis of final materials to be posted on the Project website (IO6)	30
27-28 June	Revision of website for materials of IO5 and IO6 missing or lacking translation (IO5, IO6)	15
1-13 July	Work on final documents and data to be sent to coordination: summary of impact on settings, financial documents (IO6).	15
	Total hours	157,5
7 ½ hours = 1 day	Total days	21

Date	.19.7.48	Signature (employee)	
Date	24.07.18	Signature (employer)	

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Project:	2015-1-UK01-KA201-013431	
Institution:	FPCEE Blanquerna, Universitat Ramon Llull	
Period:	28 February 2018-31 August 2018	
Name of the employee	Àngels Geis	
Category of Staff	Researcher, Teacher/Trainer	

Date	Activity – Intellectual Output	Hour
1-2 March	Discussion to organise presentations (University, settings) to be done at Final Workshop (IO3, IO4,IO5, IO6)	15
5-10 March	Preparation of materials for Final Workshop: presentation, visual resources, discussion points (IO5, IO7)).	45
12-16 March	Transnational Meeting (IO5).	15
	Final workshop: Training practitioners (IO5).	15
	Setting visits (IO5).	7,5
16-20 April	Analysis of final materials to be posted on the Project website (IO5)	30
27 June	Revision of website for materials of IO5 and IO6 missing or lacking translation (IO5, IO6)	15
1-13 July	Work on final documents and data to be sent to coordination: summary of impact on settings, financial documents (IO5).	15
	Total hours	157,5
7 ½ hours = 1 day	Total days	21

Date	19/9/18	Signature (employee)	(white
Date	24.07.78	Signature (employer)	