ORGANISATION OF THE MEETING

1 HOUR: focus group which should be recorded. TRANSCRIPTS AND ANALYSIS. TRANSLATE ANALYSIS ADDING QUOTES. TALK ABOUT MAIN CATEGORIES IN JUNE 2016.

1 HOUR: talking about doubts or questions they may have; no need to record it but minutes should be written

Questions will be sent to settings before the Focus Group. They will be asked to send a document summarising the way the have organised themselves (i.e. number of practitioners involved, timing for IOs implementation, timing for reading materials, meetings, etc.). BETWEEN 1 TO 2 PAGES (mindmap, grid)

TOPICS ADDRESSED

1. Training week and materials (10 mins)
* After the training week and using the materials so far, what is the benefit/impact on your knowledge and understanding?
* What is really meaningful for your setting? Give an example.
* Is there anything that is not challenging or relevant for your setting? Give an example.

2. Organisation and structure (send a plan beforehand) (10 mins)

* How are you organising your work?
* What have you done so far to implement each output?
* What are you planning to do to implement each output?

3. Reality of the setting regarding the IOs (10 mins)

* What have been the general strenghts in the work on the outputs so far?
* What have been the general challenges in the work on the outputs so far?

4. Individual IOs and impact (25 mins)

* Tell us about how the work with the IOs has been and what has the impact been so far?
* *[[[Which actions/strategies/ideas have been identified and used for each one of the outputs so far? [IO3, IO4, IO5, IO6]*
* *Where are you currently?*
* *What have you done?*
* *How has it been done?*
* *How has it impacted the setting so far?]]]*

5. Final thoughts (5 mins)

* Would you like to add or share anything else?
* What is your general impression of the project?
* Could you summarise the setting experience in three adjectives?