

External Evaluation Liaison Group

International Workshop Event

Evaluation Form:

**Name:**

The aim of this International TrainingEvent Workshop is to introduce early years lecturers, trainers, researchers, early years employers, local authority/municipality, policy makers:

* To provide an outline to the context and materials for the ToWe Project;
* To disseminate through workshops, Setting Partners sharing experiences, reflection and outcome on:
* Toddlers’ Wellbeing ,
* Toddlers’ Voice and Expressions,
* Toddlers’ Meal Times,
* Toddlers’ Additional Language(s).
* To disseminate the impact and outcomes from the Case Study Impact.

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| **No** | Performance Indicator | Themes | **1** | **2** | **3** | **4** |
| **1** | **Quality of the Local Workshop Event**1 = excellent, 2 = good, 3satisfactory and 4= poor |  |  |  |  |
| 1.1 | The International Workshop Event sharing of the project | * The extent to which each Partner contributes to the International Workshop Event
* The evidence of Partners sharing roles and responsibilities during the International Workshop Event
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| 1.2 | Links between the aims of the International Workshop Event and the overall aims of the ToWe project | * Mutual understanding amongst Partners about the project and International Workshop Event rationale of the event
* Clear evidence in the International Workshop Event programme of real synergy with the overall objectives of the project
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| 1.3 | Development of positive attitudes of collaborative working | * Opportunities for the development of positive attitudes towards the International Workshop Event
* The extent and quality of the International Workshop Event
* The extent of opportunities for Setting Partner practitioners to share information about their contribution to the project
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| Comments: |

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| **No** | Performance Indicator | **Themes** | **1** | **2** | **3** | **4** |
| **2** | **Structure, content and experience of International Workshop**1 = excellent, 2 = good, 3satisfactory and 4= poor |  |  |  |  |
| 2.1 | Organisation of the International Workshop Event | * Evidence of clear planning
* Realistic timescales
* Appropriateness of the programme
* Setting visits for international delegates
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| 2.2 | Effectiveness of content and appropriate range and balance of activities within the International Workshop Event | * Appropriate content, clearly related to the aims and objectives of the International Workshop Event
* Relevant mixture of activities e.g. lectures, presentations, workshops and refreshments
* Appropriateness of the programme
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| 2.3 | Effectiveness of the International Workshop Event and other activities etc. | * appropriate subject competence and knowledge
* good communicators with the necessary language skills
 |  |  |  |  |
| 2.4 | Effectiveness of shared ownership of the International Workshop Event | * Evidence that the needs and expectations of delegates have been taken into account
* Evidence that delegates have the opportunity to contribute their own expertise
 |  |  |  |  |
| 2.5 | Effectiveness of the process of monitoring and evaluation | * Quality of the mechanism for evaluation both short term and long term including follow-up activities, if appropriate
* Evidence of on-going assistance to delegates, if appropriate
 |  |  |  |  |
| 2.6 | Effectiveness of the setting visits for the international delegates | * Setting experience
* Discussion of provision and supporting toddlers
* Travel to and from the settings
 |  |  |  |  |
| Comment: |

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| **No** | **Performance Indicator** | **Themes** | **1** | **2** | **3** | **4** |
| **3** | **Workshop Sessions**1 = excellent, 2 = good, 3satisfactory and 4= poor |  |  |  |  |
| 3.1 | Quality and appropriateness of the workshop sessions in enabling delegates to understand the content and materials of the dimension being shared.Opportunities for reflect and sharing of their learning and experience | * Opportunities for discussion and reflection
* Quality of workshops discussions
* Participation of delegates
* Comparing and contrasting between own and practice in supporting toddlers’ the dimensions presented to support wellbeing
 |  |  |  |  |
| Comment: |